



DEPARTMENT OF PENNSYLVANIA MARINE CORPS LEAGUE
Board of Trustees Meeting October 2023
MCLPA HQ Building 3-95
Ft. Indiantown Gap, PA

20 Oct 2023

1730 - Opening Ceremony -Meeting was called to order at 1730 by Commandant Henry with the assistance of Sergeant at Arms Sundling.

Roll Call of the Officers - Chief of Staff McIntosh

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Commandant Henry

SVC McCoy

JVC Diamond

JA Joel Sofranko

Paymaster Smalley

Adjutant Cook

Chaplain Schreiber

JPDC Brady

D1 VC, not present, Marshall Huston acting in his place for the meeting.

D2 VC Irvin

D3 VC James

D4 VC Hartman

D5 VC Anspach

D6 VC VanZanardi

D7 VC Brown

D8 VC - no acting VC

D9 VC - no acting VC

D10 VC Popovich

Sgt. at Arms Sundling

Public Affairs Officer Taylor - excused, Asst. Reome filling in.

Newsletter Editor Graves

Quartermaster Mastriana - excused in ships store

Armorer McCoy- excused for cleaning duty

Historian Pokojni

Chief of Staff McIntosh

Quorum:

If at least 8 are present :In accordance with Article VI, section 635 of the Bylaws of the Dept. of PA, MCL, the Commandant declares that a quorum is present for the conduct of official business.

Minutes of 4 June 2023 Board of Trustees meeting:

Meeting minutes were posted too late to vote at this meeting, will be voted on at next meeting.

Report on online votes by the Board of Trustees since last meeting:

- One online vote to lift the Charter suspension of Delaware County Detachment. This vote passed.

Elected Officers Reports - Change in previous reporting for BOT. Just want to know what items the Board may need to know about, doesn't need to be announced at BOT meeting. Anything else will be



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reported at member meeting tomorrow. Distribute rosters to District Vices for Detachments in their district.

- District 1 Dennis Brown - Tun Tavern, talked to Angela this am. Will try and hold things together another year.
- District 2 - Gene Irvin, nothing to note.
- District 3 - Butterwick issue, nominations for Officers but not for JA or Adjutant. Reopened nominations for all billets, ROI Nov 12th.
- District 4 - No issues
- District 5 - Black Diamond no longer exists since Wed. Charter has to be turned in, voted on July 12th and started the process to deactivate. Concerned about Penn York - had commandant show and 2 new members. Cannot get members to come to meetings.
- District 6 - no issues
- District 7 - no issues
- District 8 - Tom has stepped up and agreed to take portions and pass info. No DVC at this district.
- District 9 - No DVC.
- District 10 - No issues.
- JRPDC - Dave Brady - nothing to report.
- JA Sofranko - Laurel Highlands issue - has deactivated.
- JRVC Diamond - No issues.
- SRVC McCoy - 1 amendment - as prepping for Commandants Council - we have an old AP on appointments, or appointments not reading AP. Never read or got full transfer of AP. Will be seeing many amended AP's. Rewrite or go as written.
- Commandant Henry - No issues.

Appointed Officers Reports -

- Paymaster Smalley - help detachments do the paperwork on time and responsibly.
 - since June (CMDT HENRY) brought up issues accessing bank account (20 mins in) PNC bank account.
 - Tom McIlwee not present to give Morgan Stanley report.
 - Balances for Morgan Stanley from (Paymaster Smalley) as of this moment are : \$559,227.
 - Board approval to authorize Tom to approve funds etc. Motion by James Collier and second by D2 Gene Irvin, motion carried.
- Adjutant Cook - no issues.
- Chaplain Schreiber - no issues.
- Sgt. at Arms Sundling - no issues.

3 officers installed -by Commandant Henry with the assistance of Chaplain Schreiber. Paymaster Smalley, DV 10 Popovich and Adjutant Cook.

Unfinished Business:

- **PA Foundation** - needs a president. Members are happy to sit on BOD for the foundation, but none willing to step up as president. Link to website is broken, will need webmaster to create a page for Foundation on PA website. For grants instructions and applications assistance. Top priority! PA Foundation sitting on half a million dollars, need to distribute money and show actively helping with the money.



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- **Gate Access** -Official close date is 1 Nov. Will need to create a list for easy access. If not on list go to Visitor's Center and get a pass. 1 way off the base and 1 way on the base. Use DL and another DOD card for ID. Two forms of ID. Most likely issue a day pass for the day. Another list assembled for those coming in for meetings. Need cover letter and meeting schedule and list of names. Emails to follow. Insure intent of base is not to stop anyone from coming on base, need names on the list and members don't show up instead of not being on the list and having to go visitor center.

New Business :

- **IRS 990 Tax Return for FY2023 (7/1/22-6/30/2023)** Not ready for approval. Will need an online roll call vote to approve.
- **Legislative Priorities of the PA War Veterans Council.** Will vote on tomorrow at meeting.
- **Email List** - look into purchase of an email distribution package. Similar to Constant Contact.
- **Equipment** - Look into purchase of a new color laser printer at HQ. We currently pay \$198 a quarter for b/w copier w/ 5000 copies per quarter. I would like to investigate options. With permission to purchase if I keep purchase cost under \$375. Motion to approve purchase made by SVC McCoy, second by DVC 6 Dean VanZanardi. Motion Carried.
- **Software** - it's about time to update the software on the computers at HQ, or get rid of them. Computer in Commandant's office is still running Windows 7.
- **Email Rosters** - Who would be interested in receiving via email rather than paper? Discussion followed. DVC will still get the hard copy of district rosters. Carol McIntosh to pass around sheet for all DV to approve of email roster in addition to hard copy.

Correspondence:

- Mail requests for donations came in for Commandant to look at and bring up in front of members tomorrow.

Good of the League :

- JA Sofranko brought up issue to be done at tomorrow's meeting for Delaware County.
- Tickets for MC Ball at Penn Harris - 8 available.
- Military and Veterans and Families Day at the PA Farm Show (12 January). I have not seen an official invitation yet, but traditionally we participate. Looking for volunteers to help man the table. Gary Anspach, Dave Brady, Victoria McCoy, Jim Diamond and Commandant Henry raised their hands to help man the table. Date to be verified.
- Contacted by lawyer who wants to speak to the membership about the PACT ACT. He will be here tomorrow afternoon to speak during our member meeting. 10 minutes allotted to speak.
- Acknowledgement email issue- brought up by Gene Irvin. With areas of importance - request acknowledgement by the Adjutant.
- First Capitol Ball being held Nov 10th, see Dave Brady for tickets \$50.
- Dennis Brown - planning on meeting on Feb 18th, looking to host joint district ball in 2025. Bring up under announcements at the end of Commandants Council.
- SVC McCoy raffling fire pit with proceeds to go to convention lunch fund. \$5 ticket.
- JRVC Diamond - pink party in the hospitality room with food from the Auxiliary. Extra bonus from the SRVC McCoy, raffling off 1 night stay from the Hotel for the next meeting.
- Zoom meeting for the board called by Commandant Henry, was somewhat short notice. Moving forward, zoom meetings are NOT optional and will be required to attend via zoom. Only half the board showed up to the last zoom meeting. Work with Assistant Vice to attend in your place if



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unable to. JA Sofranko offered to be assistant in getting word out to those who are unable to attend the live zoom.

- Redistricting discussed for D10 to take on some detachments for D9 and D8 could be in D5.

Announcements:

- Next BOT Meeting : 1700 Friday 19 January 2024. Dept. HQ.
- Reports to Adjutant by 1 January 2024.
- Keystone Leatherneck due for publication due Dec. 1st, 2023. Talked to editor to have newsletter come out quarterly the month of or prior to quarterly meeting.
- Mailing Prep sometime in the beginning of Dec.

Closing Ceremony: Meeting was adjourned at 1848 hours by Commandant Henry assisted by SAA Sundling.

Respectfully Submitted by Sarah Cook, Adjutant, MCLPA