



# Detachment Quarterly Report

**Quarter:** (check one) - FALL  WINTER  SPRING  SUMMER   
 Submit on: (1 Oct) (1 Jan) (1 Mar) (1 Jun)

**Detachment Name:** \_\_\_\_\_ **Number:** \_\_\_\_\_

1. Did you submit your VVS Report? \_\_\_\_\_
2. Have you recruited any new members this quarter? If yes, how many? \_\_\_\_\_

## Compliance:

1. Do you check the summary page on your Detachment Roster each quarter to ensure all data is correct? \_\_\_\_\_

	Y/N		Y/N
990 filing correct and up to date		ROI up to date?	
Detachment Dues correct?		PA DOS Form 5110 filed?	
PLM Audit submitted?		Meeting date and time correct?	

What has your Detachment participated in since your last quarterly report? (please check all that apply)

	Y/N		Y/N
Color/Honor Guard		Parades	
Toys For Tots		Selling V&Y Raffle Tickets	
Fundraising		Veteran Home Visits	
Social/Family Event		Birthday Ball	

Please use additional sheet to add any other events and or comments.

## Commandant's Council:

Each quarter Commandant's Council is on the meeting agenda. All Detachment Commandants or their Detachment representation are asked to attend. ALL members in good standing are welcome.

This report is due to the Department Adjutant via email no later than two weeks prior to the quarterly meeting. They will be posted to the Department website shortly thereafter. If you would like to add any comments that you request NOT to be posted, please contact SVC McCoy at [pamcl.srvic@outlook.com](mailto:pamcl.srvic@outlook.com) or your District Vice Commandant directly.

Your department staff is here to help and are looking forward to your attendance at the next meeting as your circumstances permit.

**Thank you for all your hard work, Semper Fi**



Williamsport Detachment Marine Corps League, #388

October 1, 2024 Fall Quarterly Report reporting Summer activities 2024.

## Additional Information

Marine Richard (Doug) Lane, our Paymaster, has already submitted and received confirmation from the Pay Master IRS 990N confirmation, and PLM Report, we have confirmed the detachment dues, ROI is up to date, we not be doing another ROI until after our November meeting when we swear in new officers. We plan to notify the DOS as soon as that occurs.

We have completed 6 fund raising events this quarter.

Marine Jacob Bertin, our VVS officer, collected data to submit the VVS report for this quarter to be submitted. Jacob said he would be submitting our report for October 1, 2024

We had a Detachment picnic on September 21<sup>st</sup> at Bruce Henry Park. <https://www.mcl388.org/activities.html>

We had one death that I reported to Department and National on Sept. 17<sup>th</sup>, 2024.

I struggled to figure out what the PA DOS form 5110 is. It did not initially show up. I was able to find this information:

**§ 5110, a nonprofit corporation is required to annually notify the Department of State of any change of its officers.** If no change of officers has occurred since the last report, the report need not be filed. These annual reports are submitted on form DSCB:15-5110 (Annual Statement-Nonprofit Corporation).

[https://www.pa.gov/content/dam/copapwp-pagov/en/dos/old-website-documents/updated-2017-registration-forms/domestic-nonprofit-corporation/15-5306\\_7102%20Art%20of%20Inc-Dom%20Nonprofit.pdf](https://www.pa.gov/content/dam/copapwp-pagov/en/dos/old-website-documents/updated-2017-registration-forms/domestic-nonprofit-corporation/15-5306_7102%20Art%20of%20Inc-Dom%20Nonprofit.pdf)

We will be doing this ASAP. I have filed our not for profit with the State online this evening 09/24/2024. I will send the attached notification to the Department paymaster ASAP.

Respectfully Submitted,

David Keene, Commandant

Cc/file