

Hello everybody and happy Fall quarter!

Thank you for all of the warm welcomes so far.

Let me formally introduce myself. My name is Vinessa Sipe. I am 33 years young with two amazing sons, 13 and 8 years old. I work in the restaurant industry and have a 15 year business management background.

I was a military dependent for the first 15 years of my life. So while I am not someone who served directly in the service, I can appreciate and understand the sacrifice you all have put in throughout the years and continue to do so, day in and day out.

As your newly appointed Paymaster and Compliance Officer, it has been a learning journey these last few months. I look forward to meeting most of you at the Fall Quarterly meeting. SVC McCoy has given me time during Commandant's Council wherein I will briefly offer some training on Paymaster duties; more specifically focusing on transmittals.

A couple of things to note that I have noticed throughout my short tenure so far:

- Annual dues-paying members must be received no later than August 31 each year. National fiscal year runs September 1st – August 31st.
- PLM Audits
 - When submitting your completed PLM Audit, ensure an NOD and Transmittal are attached when you discover a deceased member on your roster.
 - Due by December 31st each year.
- 990s:
 - To forward to National, we need IRS confirmation. It has to show EIN number and that is has been “accepted” (not just received).

Any questions or concerns I am available by phone or email. Thank you for all your continued patience and understanding while I work hard on finding answers best for all of our Detachment members. As stated above I have two young children, so understand that delayed responses will occur, but emails will always be answered.

Best regards,
Vinessa Sipe

