



DEPARTMENT OF PENNSYLVANIA MARINE CORPS LEAGUE
Board of Trustees Meeting June 2025
Penn Harris Hotel, Camp Hill, PA
Keystone Room A

26 June 2025

1700 - Opening Ceremony -Meeting was called to order at 1700 by Commandant Henry with the assistance of Sergeant at Arms Sundling and Chaplain Schreiber.

NEDVC Ziltz acknowledged
PDC Ziltz, PDC Brady acknowledged

Roll Call of the Officers - Chief of Staff McIntosh

Commandant Henry
SVC McCoy
JVC Diamond
JA Joel Sofranko
Paymaster Sipe - excused
Adjutant Cook
Chaplain Schreiber
JPDC Brady
D1 VC Brown
D2 VC Irvin
D3 VC James
D4 VC Hartman
D5 VC Anspach, excused
D6 VC Sylvia, excused
D7 VC Brown
D8 VC Popovich
Sgt. at Arms Sundling
PAO Officer John Taylor - excused, Assistant PAO Jeff Line present
Chief of Staff McIntosh

Quorum:

If at least 7 are present : In accordance with Article VI, section 635 of the Bylaws of the Dept. of PA, MCL, the Commandant declares that a quorum is present for the conduct of official business.

Meeting Appointments:

Motion made by SVC McCoy to appoint Jacob Bertin to sit in for D5 VC Anspach, second by JVC Diamond. Motion by SVC McCoy and second by D3 VC James for Dean VanZanardi to sit in for D6 VC Sylvia. Motion carried.
Motion by DVC 8 Popovich and second by D2 VC Irvin to appoint Jeff Line to sit in as PAO for John Taylor. Motion carried.

Minutes of 14 March 2025 Board of Trustees meeting:

D2 VC Irvin made a motion and second by D6 VC VanZanardi to approve previous meeting minutes.

Elected Officers Reports - Commandant only wants to know the issues that pertain to the Board. All DVC's received an envelope with District rosters.

- District 1 VC Brown - no issues to present before the Board.



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- District 2 VC Irvin - no issues.
- District 3 VC James- possible issue with Lebanon County due to death of their Commandant.
- District 4 VC Hartman- Commandant Henry congratulated DVC on helping to mediate the dispute of boundaries issue on where a Detachment can and cannot fundraise.
- District 5 VC Anspach - still in the hospital, please continue to keep him in your prayers. Jacob Bertin - Bucktail is now in compliance with Dept. and National.
- District 6 VC Sylvia - not present. Dean VanZanardi brought up issues with Lebanon. No longer in District 6 now.
- District 7 VC Brown - issues with a Detachment, spoke to the Commandant about, every member has health issues. Place they held their meetings burnt down (Bedford County).
- District 8 VC Popovich - issue with National and a transmittal issue with a certain Detachment (South Hills Pittsburgh).
- JRPDC - Brady - no issues.
- JA Sofranko - Black Diamond - wants the latest on this Detachment. JVC Diamond discussed issues - 4 names unsure of status on. Not sure what to do with 4 life members. Commandant Henry will transfer them to Keystone HQ Detachment. One proposed bylaw change to discuss quickly with the membership.
- JRVC Diamond - no issues.
- SRVC McCoy - wants the board to revisit some of the AP's for awards- deadlines, criteria etc. Would like those issues to be approved by the Board before the next Department Convention.
- Commandant Henry - has been an honor to serve as the Commandant. Ups and downs along the way.

Appointed Officers Reports -

- Paymaster McIntosh - no issues to bring up.
- Thomas McIlwee- Morgan Stanley - gave us a brief of portfolio and market status.
- Adjutant Cook - no issues.
- Chaplain Schreiber - no issues. Memorial Service ready to go.
- Sgt. at Arms Sundling - no issues.

Standing Committee Reports:

- Budget Committee - get a copy, it will be presented on Saturday and voted on with no video presentation. Bookkeeper rates are going up, quick book fees going up, Building Insurance etc.
- Foundation - President Ziltz presented a written report. Summarized his report to the Board. Deferred electing officers until new group is convened. New Director recommendations have been passed to incoming Commandant for the BOT meeting on Saturday night.

Unfinished Business:

- **Closing Detachments** - JA Sofranko
 - Already covered under JA issues brought up.

New Business :

- Motion to approve appointment of Linda Gaines, same CPA, to continue on in her duties, motion by PDC Brady and second by Dean VanZanardi. Motion carried. PDC Brady brought up 990s, required by every Detachment, can submit as early as but must be submitted by November. Best option from NEDVC Ziltz is to go through Department to file all important and



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required papers. Keep a record of transmitting it. D4 VC Hartman asked questions on reports such as ROI's.

- Expense Reports - need as soon as possible, as close to June 30th as you can. Work on this weekend to be ready to turn in by Sunday or Monday after Convention. Do not wait until the end of the year to send in your expense reports for the whole year as it makes it much harder on the Budget Committee.

Correspondence:

- Received several thank you letters that will be brought up later.

Good of the League :

- Commandant Henry - National Convention in Grapevine, TX. So far registration is very low. Go back to your members and get them to attend to learn.
- SVC McCoy - new ritual book - big change, we no longer say Navy Chaplains or Navy Corpsmen, we say FMF personnel.
- D8 VC Popovich - Color Guard - spent \$490 because of new criteria. National has passed down new requirements that make Detachments now have to purchase new equipment or risk getting blasted if social media posts get noticed. Commandant Henry mentioned this should be an issue to bring up to National, and bring up on the Convention floor to get the issue resolved.
- D1 VC Brown - woman from PA Wounded Warriors email.
- Assemble in the lobby at 0820 in the lobby in red blazers (Friday morning). Meeting on Saturday begins at 0830.

Announcements:

- Next BOT Meeting : 1700 Saturday 28 June 2025.

Closing Ceremony: Meeting was adjourned at 1842 hours by Commandant Henry assisted by SAA Sundling and SVC McCoy and Chaplain Schreiber.

Respectfully Submitted by Sarah Cook, Adjutant, MCLPA